

SEATTLE EDUCATION FOUNDATION MINIGRANTS 2018-2019

Program Focus

Grants will be awarded to educators in grades pre-k through 12 for innovative activities that will improve and enhance the quality of education for students in Seattle Public Schools.

Level of Funds Available

Seattle Education Foundation will award two types of grants to non-supervisory, certificated staff.

- 1) up to \$3,000 to individuals
- 2) up to \$10,000 may be awarded to collaborative proposals from grade level, cross grade level, interdisciplinary, single discipline or other types of teams.

Grant Proposal Outline

The application (PDF format) should contain the following information in the order indicated (not to exceed 2 type-written pages). Please number each section (1-9).

1. Name and address of school
2. Name and email address of principal and his/her signature
3. Name and email address of lead applicant
4. Number of students to benefit
5. Grade level(s) of students to be served
6. Statement of problem/need/challenge to be addressed
7. Brief description of action plan
8. Description of how you will measure project goals/student outcomes
9. Budget information

Grant Information and Guidelines

- a) Grants will be awarded for 2018-2019 school year.
- b) No salaries or benefits for certificated or other district staff are to be paid from the funds. Personal service contracts are permitted.
- c) Application may not exceed 2 type-written pages. Please do not provide attachments or appendices that would exceed the 2-page limit.
- d) Multiple submissions of the same proposal from different teachers at a school will not be considered.
- e) Grants will be awarded by June 1, 2018 and will be deposited into the self-help accounts of the schools.
- f) Successful applicants may be asked to make brief presentations about their grants.
- g) *The grant will be awarded to the certificated non-supervisory person(s) at the school from which the applicant applied. Should the certificated non-supervisory person who receives the grant change schools or positions, the SEF Board will determine the disposition of the funds in concert with the grantee.*

Evaluation Criteria

- NEED – nature and intensity of the problem or challenge
 - CREATIVITY – innovative aspects of the proposed program
 - REALISTIC BUDGET – appropriate to activities
 - MEASUREABLE GOALS --clear statement of anticipated change in student performance
 - SUSTAINABILITY – program is to continue after funding is completed
- Your probability of being funded will be influenced by the more creative, innovative and imaginative you are with your application and the greater number of students impacted by the project.

Submittal of Application

Email your application in PDF format to sefgrantapplications@gmail.com by **7PM on Friday April 20, 2018**