

WEA Children's Fund Reimbursement Guidelines

1. Use the **Receipt Upload Link** included in your approval email to submit receipts.
2. Upload (1) original receipt or (1) set of original receipts per student (see below for examples). If purchases for (2) or more students are on a receipt – receipt MUST be itemized.
3. Write the student's name on the receipt prior to uploading.
4. Identify (circle or highlight) the total amount on the receipt, including tax and/or fees. This total must equal the requested reimbursement amount indicated on your reimbursement submission form.
5. Be sure original receipt contains only qualifying items (no personal items), is visible, legible, includes the name of the store/vendor, date purchased, amount paid including tax, and payment method. **Walmart receipts are not accepted without direct prior approval.**
6. Packing slips, handmade ledgers, credit card statements, reprints are not accepted.
7. Receipts must be submitted using your link within 30 days from the date of your confirmation email. **Mailed, emailed, or faxed receipts will not be accepted.**
8. Your reimbursement is limited to \$100 per student, including taxes and/or other fees, in accordance with the eligible items approved. Note: limit was increased from \$75 to \$100 on 9/1/2021.
9. Please allow up to 10 business days to review your receipt submission.
10. We reserve the right to adjust or reject your reimbursement request, as necessary.
11. A confirmation email is sent once your submission is reviewed. Please review it carefully and save it for your records.
12. Approximately 4-6 weeks after processing, your reimbursement check will be mailed to the home address you provided on your original request.

Example: (1) receipt for (1) student, with a total UNDER \$75. Total to be reimbursed is only \$48.98.

Note: As of 9/1/2021, reimbursement limit has been increased to \$100.



Example: (2) receipts for (1) student, with a total OVER \$75. Total to be reimbursed is still only \$75.

Note: As of 9/1/2021, reimbursement limit has been increased to \$100.

Student Name

OLD NAVY - 03837
1883 MARKETPLACE DRIVE
BURLINGTON WA 98233
Tel. (360) 757-7073

11/10/2020 04:49:31 PM
Trans.: 9138 Store: 03837
Reg.: 305
Cashier: 2596878 Valid No: 9427

SALE

038373059138202011109427

So-Dry Patterned Mesh Performance Tee for Boys 2.49 T
584014-001-1108 1 @ 2.49
DNYJCLYKXHW, \$0.00 Off -0.00

Softest Long-Sleeve Tee for Boys 9.09 T
619516-031-1108 1 @ 12.99
Item Discount 30.0% -3.90
B 30&DNH SLV SFTST
DNYJCLYKXHW, \$0.00 Off -0.00

Karate Built-In Flex Max Slim Jeans for Boys 20.99 T
822179-001-0012 1 @ 29.99
Item Discount 30.0% -9.00
B 30&DNH
DNYJCLYKXHW, \$0.00 Off -0.00

Total Discount -12.90

Subtotal 32.57
T1 Taxable Amount 32.57
T1 (8.5%) Tax 2.77
Total Tax 2.77
Total 35.34

VISA

Entry Method:
Account: AAAAAAAAAAAAA05
Auth: AUTH 07814D (A)
Application Label: VISA
AID: A0000000031010
TUR: 0000000000
TSI: 0000

Total Tender 35.34

Student Name

COSTCO
WHOLESALE

Burlington #662
1725 S. Burlington Blvd
Burlington, WA 98233

7M Member 11186101940

1417128 ADIDAS T HFLJ 14.99 A
1397506 ADIDAS HOODI 16.97 A
1325414 EB BOYS JCKT 19.99 A
SUBTOTAL 51.95
TAX 4.42
**** TOTAL 56.37

XXXXXXXXXXXX3765 H
AID: A0000000031010
Seq# 8722 App#: 07607D
Visa Resp: APPROVED
Tran ID#: 031400008722....
Merchant ID: 990662

APPROVED - Purchase
AMOUNT: \$56.37
11/09/2020 16:49 662 8 276 51

Visa 56.37
CHANGE 0.00

A 8.50% TAX 4.42
TOTAL TAX 4.42
TOTAL NUMBER OF ITEMS SOLD - 3
11/09/2020 16:49 662 8 276 51

21066200802762011091649

OP#: 51 Name: Alice M. 080
Thank You!
Please Come Again
Whse:662 Trm:8 Trn:276 OP:51

Items Sold: 3
11/09/2020 16:49

Example: (1) order confirmation for (1) student, with a total OVER \$75. Total to be reimbursed is still only \$75.

Note: As of 9/1/2021, reimbursement limit has been increased to \$100.

11/17/2020 Amazon.com - Order 112-8467420-2348256

amazon.com

Details for Order #112-8467420-2348256
[Print this page for your records.](#)

Order Placed: November 17, 2020
Amazon.com order number: 112-8467420-2348256
Order Total: \$148.11

Not Yet Shipped

Items Ordered

	Price
1 of: <i>Spotted Zebra Girls' Kids Leggings, 5-Pack Pink Cat, X-Small</i> Sold by: Amazon.com Services LLC Condition: New	\$25.00
1 of: <i>Fruit of the Loom Girls Little Everyday Essential Cushion Low Cut Socks (10 Pack) White w/Colored Heel Toe, Small (Shoe Size: 6-10.5)</i> Sold by: QUALITY ELITE (seller profile) Condition: New	\$19.02
1 of: <i>HzCojulo Kids Toddler Big Little Girls Fashion Cotton Crew Cute Socks -5 Pairs Gift Set, Multicolor-BOV, Shoe size 10.5-13/M/5-7 Years</i> Sold by: Hzcojulo Daily (seller profile) Condition: New	\$12.99
1 of: <i>DXTON Little Girl Children Kid Winter Long Sleeve Tutu Cotton Party Dresses LH4580BLUE-6T</i> Sold by: DXTON (seller profile) Condition: New	\$18.99
1 of: <i>Spotted Zebra Girls' Kids Leggings, 5-Pack Hearts, Small</i> Sold by: Amazon.com Services LLC Condition: New	\$25.00
1 of: <i>Spotted Zebra Girls' Kids Disney Star Wars Marvel Princess Long-Sleeve T-Shirts, 4-Pack Frozen Elsa & Olaf, X-Small</i> Sold by: Amazon.com Services LLC Condition: New	\$16.00
1 of: <i>Spotted Zebra Girls' Kids Disney Star Wars Marvel Princess Long-Sleeve T-Shirts, 4-Pack Frozen 2 Born Leader, Small</i> Sold by: Amazon.com Services LLC Condition: New	\$20.00

Shipping Address:
MEAD, WA 99021-9437
United States

Shipping Speed:
One-Day Shipping

Payment information

Payment Method:
Debit Card | Last digits: 0100

Billing address

Item(s) Subtotal: \$137.00
Shipping & Handling: \$0.00
Total before tax: \$137.00

Student Name
75.00

https://www.amazon.com/gp/css/summary/print.html/ref=ppx_yo_dt_b_invoice_o00?ie=UTF8&orderID=112-8467420-2348256 1/2

Please take this survey within 7 days