



Update - Stay Connected

January 13, 2021

K-1 In-Person Work Expectations Summary

Instructional Model – Part I-II

Instructional day for K-1

- K-1 day will be 4 days in-person, remote on Wednesday.
- Staff can work at home during remote instructional times.
- K-1 in-person will have 75 minutes planning/in-person days. 3 hours of planning on Wednesday is maintained.
- Specialists will remain remote and teach asynchronously.

Transition

- 5 days preparation time for all K-1, SN, and EL teachers. No development or delivery of synchronous/asynchronous lessons by teachers. Students will be remote during this time.
- Library, PE, music specialists will continue with their asynchronous lessons during the 5 days of preparation.

Support for K-1 in-person

- Safety is a priority for the District, and they are mandated by OSPI, DOH, and L& to operate a school during COVID.
- The District agrees to provide additional supports to classroom teachers to ensure that schools meet the expanded supervision and the instructional needs in schools during COVID.

Staffing – Part III-VI

Leaves

- In order to ensure that sick people don't come to the worksite, access to COVID-related leaves and protection of sick leave have been expanded.
- Access to EAP program expanded.

Substitutes

- To encourage and attract more subs, the District agrees to improve compensation structure for subs.
- To ensure the safest and most effective school environment possible, the District agrees to provide paid training for subs.

Job Assignments

- District agrees to accommodate staff who live with individuals in an increased risk category, in addition to accommodating staff according to Gov. proclamation (aged 65+, those at increased risk, those who might be at increased risk, as defined by CDC). Accommodations could include remote work assignment to increased and specialized PPE to limiting number of people
- Transfers will be limited by grade band/level and by frequency and incentivized as much as possible to avoid involuntary transfers as much as possible.

Meetings

- To ensure safety remains a priority, staff meetings will be held remotely, and staff can elect to attend small group meetings remotely (or in-person if held in accordance with safety guidelines).

Health and safety considerations – Part VII-VIII

EVERYONE, including staff, students, and visitors, on campus must abide by the district safety plan and COVID site supervisors must ensure that the safety plan is being followed with fidelity. The District must meet health and safety mandates from OSPI/DOH/L&I.

Professional Funds 2020-21

Everything you need to know about your Professional Funds.

Guidelines:

- Deadline to submit Professional Funds receipts is June 1, 2021.
- Accumulate receipts up to allowable amount and submit any time prior to the deadline.
- Purchases must be made between June 1, 2020 and May 31, 2021.
- Purchases must be on a separate itemized receipt and cannot contain other personal items.
- All materials purchased will remain the property of the District.

Allowable Expenses:

- Home internet, you can claim \$50/month. It does not matter if bundled amount is more or less.
- Cell phone data, you can claim \$41.67/month. It does not matter if bundles amount is more or less.
- Union dues, simply complete the LWEA Dues Receipt. [LWEA Dues Receipt](#)

More information on guidelines, allowable expenses, and unallowable expenses can be found on the [Prof Fund Reimbursement Form - LWSD](#)

For answers to many of your Professional Fund questions, see the districts [PF Q&A LWSD](#) If after review you still have questions, please send to askprofessionalfund@lwsd.org

LWEA 2nd Election Ballots – Close Friday, January 15 @ 5:00PM

- Only Specialists can cast a vote for Specialist Rep
- Only Intermediate teachers can cast a vote for Intermediate Rep
- ALL LWEA members can cast a vote for Minority Rep

Every vote matters - let your voice be heard. Questions: Contact [Terri Neely](#)



When You Need a Little Support

As an LWSD employee, you and your immediate family have access to the district's Employee Assistance Program. This program is a confidential, professional assessment and referral program that is provided for anyone who might be having problems that affect their personal happiness, family relations, overall health, or job performance.

The LWSD has contracted with Bellevue Community Services to provide up to six face-to-face sessions, counseling and consultation sessions per school year. Participation is entirely voluntary and confidential, and neither the District nor your coworkers will have any knowledge of your request for help.

If you could use some assistance, call Bellevue Community Services at 425-454-0616 for an appointment.

As part of the K-1 Return LOU agreement, all staff members have expanded access to EAP during the work day. For more information, see [Part VI - Section A](#) of the LOU.

LWEA Office is relocating. We will move into our Redmond location later this year.

425-822-3388



Office Staff

Office Manager: [Terri Neely](#)
Admin Assistant: [Diana Wagner](#)
UniServ Rep: [Laura-Lee Barron](#)

LWEA Officers and Executive Committee

President:

[Howard Mawhinney](#)
LWEA Office / 425-822-3388

Vice President:

[Katie Badger](#)
LWEA Office / 425-822-3388

Primary Rep:

[Patti Cook](#)
Rush / 425-936-2690

Intermediate Rep:

[Mary Kay Weinmeister](#)
Rockwell / 425-936-2670

Middle School Rep:

[Kyla Thompson](#)
Finn Hill / 425-936-2340

High School Rep:

[Rachelle Horner](#)
EHS / 425-936-1500

Specialists Rep:

[Marilyn Hargraves](#)
LWHS / 425-936-1700

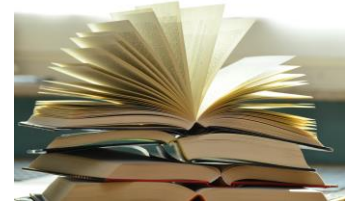
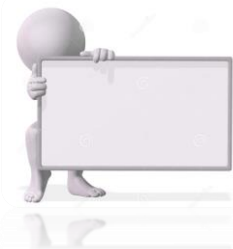
Special Services Rep:

[Cookie Grant-Suggs](#)
Rush / 425-936-2690

Ethnic Minority Rep:

[Cathey Hettinger](#)
Barton / 425-936-2480

**LWEA -
this is your union!**



Bite-Sized Blended Book Study

Join us for a Bite-Sized Blended Book Study, featuring Jennifer Serravallo's new book, *Connecting with Students Online: Strategies for Remote Teaching & Learning*. The book study takes place within 5 weeks and participants will read two chapters: the first chapter, then one other chapter of their choice. If you are continuing to teach remotely, this book is for you!

The book features more than 55 step-by-step teaching strategies for remote instruction, focusing on the vital importance of connections. **Sign up on [Cornerstone](#)**

The dates and structure of the book study is outlined below:

1. February 2nd: Book Study Launch in a 30-minute live MS Teams Meeting
2. February 2nd – February 19th: Reading Chapter One and engaging in the online discussion board
3. February 19th – March 9th: Reading a chapter of choice on your own
4. March 9th: Reflecting on learning with colleagues in a 1-hour live MS Teams Meeting

Participants will receive a copy of the book and are eligible for 2 clock hours and 2 hours of LWSD Timecard Rate pay.



Reminder: WEA has launched multiple trainings through Zoom and Canvas that are free to WEA members (includes free clock hours). For example, the Zoom training today is focused on teaching math from a distance. There are also 4 Canvas trainings that will provide the necessary **15 STEM clock hours for certification renewal**. There are many, many more.

To find out more and to register for courses, see the following links:

[Online Workshops - January - March 2021 - Zoom.pdf](#)

[Canvas Course Flyer 1.8.21.pdf](#)

Marketplace

Ads are run in the Update on a first come, first served basis. All ads must include a home email and/or phone number. Send directly to [Terri Neely](#) in the LWEA office.

All ads are subject to the approval of the LWEA Executive Committee and may be edited for length.



Jan 15

LWEA Ballot Closes

Jan 18

No School
Martin Luther King Day

Jan 19

Competency Teams
Mtg



SAGA Meeting Feb 2nd 4:30 to 5:30



SAGA has invited a quest speaker to join us at our next meeting on Feb 2nd to lead us in a conversation around intersectionality. See [Saga Flyer](#) for details.

Hello, **WEA member ESAs!** My name is Carrie Suchy, and I am a nationally certified school psychologist in the Franklin Pierce School District. I am the newly appointed chair of the WEA ESA Committee, focused on Educational Staff Associate (ESA) specific issues for WEA. **ESAs are counselors, psychologists, social workers, speech language pathologists, occupational therapists, physical therapists, nurses, behavior analysts and audiologists.** We are working to make sure the voices of ESAs are heard within our union. ESAs need and deserve professional development and support, just like our wonderful teacher and ESP colleagues. I am proud to share about some new WEA professional development opportunities you'll find useful as an ESA:

ESA Certification 101 (2 clock hours; online). In this class we review all certification and recertification requirements for all 8 ESA certificates, explore the OSPI eCert platform, and share the basics for using Professional Growth Plans (PGPs) for certificate renewal and salary advancement. This is a great course to answer all of your certification-related questions.

- Wednesday, Jan. 27, 4-6 p.m. [Register here!](#)
- Monday, Feb. 8, 4-6 p.m. [Register here!](#)
- Wednesday, March 10, 4-6 p.m. [Register here!](#)

Professional Growth Plan (PGP) Support (up to 7 Clock Hours total; online). ESAs (and all other certificated educators) can create PGPs to earn 25 free clock hours. WEA offers a three-session series to help you design your plan, and complete your reflection. If you complete a PGP and WEA's support program, you can earn a total of 32 clock hours. PGPs are very popular among ESAs as a flexible and relevant way to meet state certification renewal requirements.

- Thursday, Jan. 21, 4-7 p.m. [Register here!](#)
- Tuesday, Feb. 16, 4-7 p.m. [Register here!](#)
- Thursday, March 4, 4-7 p.m. [Register here!](#)

NEA Member Benefits

As Association members, you have access to a wealth of information, time and money savings programs and other deals and discounts through [NEA Member Benefits \(washingtonea.org\)](#). Visit [NEA Member Benefits' YouTube channel](#) for short videos on helpful tips and advice on how to maximize hard-earned dollars and planning for a secure future.