



Paraprofessional Board of Directors

Marla Rasmussen, President  
Otis Golden III, Vice President  
Davina Diaz, Treasurer  
Ronnue McThomas, Secretary  
Members at Large:  
Aeryn Gray  
Soren Stewart-MacTavish  
Veronica Pugh

Paraprofessional Board Meeting  
Agenda & Minutes  
September 26, 2022 17:11 via VIRTUAL-Zoom

*Present:* Marla M., Otis G.III, Davina D., Soren S.M., Aeryn G.      *Late:* Veronica P.      *Absent:* Ronnue M.

Meeting starts at 17:14 with instructions of board members & check-ins.

1. Approval of Agenda *Marla Rasmussen*  
Move: Otis 2nd: Soren
2. Approval of Minutes *Ronnue McThomas/Davina D.*
  - June & September minutes tabled until October BOD meeting.
3. Budget *Davina Diaz*
  - Due to bargaining timeline, President & Treasurer have not met with Yvette D.C. (executive director) & Asiri W. (SEA book-keeper) to receive the annual budget. Expected timeline for the Budget Report is October BOD or Dept. meeting (oct. 19th)
4. Preparation for Para Department Meeting *Marla Rasmussen*
  - BOD encourage AR's, members to attend as a **'Know Your Rights' with the new CBA 2022-2025.**
  - Land Acknowledgement -
    - Marla seeks BOD input. For all para meetings, job alike (red early release days), etc.
    - Marla & Soren will create and share with BOD before Sept. Para Dept. Meeting on Sept. 28.
    - Request BOD email thoughts and preferences to Marla's email.

- Norms for all meetings *Ronnue McThomas*
  - Ronnue will need to connect with Marla for Norms added to Agenda
- Q&A-prepare questions/answers *Marla Rasmussen/Otis Golden*
  - SPED
    - When ratios will trigger an IA?
    - Flex-staffing - Building/Sped Team needs to include IA voice
  - Clock hour Questions - Please continue to collect PD hours.
    - **\*Need to WAIT \*on Certificates**
      - Per KimVanAtta, KVA needs to create the framework of SPS Para clockhours, training, evaluation update,
      - NEOGOV
      - OSPI
  - 64 hours of PD Incentive - January 2023 will be last incentive payment
    - KVM (kim van atta) will use last years records to compare & confirm
  - October Paycheck
    - Impact from strike will not MOST IA's paycheck
    - Only 260 para's were affected
  - Evaluations - What a WIN
  - 504 Coordinator
    - Trainings for Para's? Needs to be built, but YES it is in development (Otis Golden, Shannon Lewis [sps end])
  - FSW Updates
    - \$2000 of extra time stipend
    - FSW Fund will be added to school building budget that have FSW serving that schools student
  - Multilingual Para Update
    - If you have caseload overages (<35), need to DOCUMENT
    - Marla will go over the Process of Documenting Overages
  - December \$1,500
  - Substitute Reimbursement - Remind departments to VOTE

- What information will be displayed?
  - Davina will try to prepare to have VISUAL SUPPORTS, scrub through Para CBA, use Aeryn's Info-Graph, etc.
- Roles during Paradepartment Meeting:
  - Watching the Raise hand function - Veronica
  - Land Acknowledgement - Soren
  - Answer Q's in chat - Aeryn
    - Paraprofessional Department Email: [seattleEPara@washingtonea.org](mailto:seattleEPara@washingtonea.org)
  - Allow people in - ALL
  - Mute All - Otis

#### 5. Good of the order

- Paraprofessional Page on SEA Website -
  - Aeryn - Can we see if we need to revamp, update PD, calendar of meetings, etc.
  - Marla will follow up with who is providing Tech support, as Tim Levin used to support the Paraprofessional page on the SEA website and he has left SEA recently.
- BOD contact preferences?
  - text vs. email vs. apps
  - table for next BOD meeting

*Meeting adjourned 19:13*