



Paraprofessional Board of Directors

Marla Rasmussen, President
Otis Golden III, Vice President
Davina Diaz, Treasurer
Ronnue McThomas, Secretary
Members at Large:
Aeryn Gray
Soren Stewart-MacTavish
Veronica Pugh

DRAFT: Paraprofessional Board Meeting
Agenda & Minutes
October 12, 2022 5pm VIRTUAL Zoom

Marla call to order: Call 16:34

Present: Marla, Davina, Aeryn, Soren, Veronica

Absent: Otis, Ronnue

Davina suggests BOD sign a Condolence card for Otis. Marla will bring card & Red shirts to Rep. Assembly 10/17 for BOD to deliver to new SEA members in our buildings/departments

1. Approval of Agenda

Marla Rasmussen

Moved: Soren S.M.T. 2nd: Aeryn G.

2. Approval of Minutes

Delayed until retreat

3. Budget

Delayed until retreat

4. Board Retreat proposal: **November 4, 2022 , Friday?**

Marla Rasmussen

Veronica: How do we request subs for SEA union business?

Emailing Aisiri Williams - awilliams@washingtonea.org and cc'ing Marla & Davina davinadiaz@gmail.com

BOD will email the following info:

Name, Employee ID, date needing a sub, work location, and the name of a sub (if you have one ready)

-- Sub with be shown as a DI funds, so will not be eligible for sub-reimbursement for funds if the sub doesn't show

- *Budget for the year - Processes, allocations, expected expenditures*
- *Para Department Documents:*
 - *Roles and Responsibilities; bylaws; social media agreement; calendar options for General Department Meetings, Paraprofessional BOD Meetings*

- *Union History - Yvette Dela Cruz ~Marla to request if they will present*
- *Committee development - New &/or continued committee work, recruitment of para's for committee(s) & calendar options*
 - *PD Committee*
 - *RED/JOB Alike Days - Mentorship Cadre? How can we optimize?*
 - *Can we (ParaBOD) offer 'clock hours' when the department presents PD?*
 - *Marla will contact Kim Van Atta*
 - *Bylaws Committee*
 - *FCS/General Certification Committee - WA State UPDATES*
- *UNITY Newsletter - Para Section?*
- *SEA WEBSITE Paraprofessional Page needs UPDATE*
- *Black Lives Matter at School -*
 - *Veronica - Website & dates need updates and revisions?*

5. November Job Alike Day/New Hire Orientation Marla Rasmussen

- *Would like to have in place for November 2nd Job Alike*
- *Marla - requests help facilitating/supporting JOB Alike for the rest of the year?*
 - *Davina - Can we table RED DAY/Job alike year talk for BOD retreat?*
- *Soren S.M.T. volunteers to be New Hire Orientation liaison*

6. October 19th General Department meeting prep All

- *Topics to cover -*
 - *Know your Rights - SEA Q & A document (Marla will get copy)*
 - *Aeryn suggests we present on TOPICS*
 - *Sub Reimbursement*
 - *NEOLEARN GOV Trainings - remind members due on October 25th / 27th*
 - *Eval Training*
 - *Goal Setting Option - Nov. 15 DEADLINE*
 - *Fundamental Course of Study - 100+ members have NOT completed 🧠*
 - *Processes Reminder*

1. *Check your Completion Rate - How do I do that?*
 - a. *Veronica can share her screen to show pathway to NEOLEARN*
2. *If you are sure you completed, then you should email Kim Van Atta*

7. Calendar Options

Delayed until Retreat

CANNOT meet on DECEMBER 21 - Winter Break 😊

CANNOT meet on April 12 - Spring Break 😊

8. Good of the order

-----Meeting Adjourned at 18:10-----

D. Diaz