2022-23 WEA Local President Timeline

**AUGUST**
- August 4 - 2023 WEA RA Credentials Guidelines and Procedures approved by the WEA Board

**SEPTEMBER**
- Educate your members about how locals drive WEA's agenda through the annual RA
- With your local leadership team, begin to brainstorm and plan business to submit at WEA RA

**OCTOBER**
- October 1 – Delegate nomination information
- Reach out to members about why and how they might become a WEA RA delegate

**NOVEMBER**
- Familiarize yourself and your members with RA deadlines
- If applicable, start working on your Inclusive Diversity Plan
- Ask for local WEA RA delegate nominations and plan election
- November 4-5 – WEA Board of Directors approve the 2023 new business timeline provided by the Documents & Resolutions Work Team
- November 4-5 – WEA Board of Directors approve the 2023 elections timeline provided by the Nominations & Elections Work Team

**DECEMBER**
- Inform members about open positions
- Nominations are open for WEA President, WEA Vice President and NEA Director

**JANUARY**
- Hold WEA RA delegate elections, announce results, and submit verification/registration
- Nominations are open for WEA President, WEA Vice President and NEA Director
- January 27 - If applicable, submit Inclusive Diversity Plans
- Begin watching RA business submission dashboard to see what has been submitted

**FEBRUARY**
- Begin pre-RA meetings for your delegation and your leadership team to discuss business, strategize, and review parliamentary procedure. Begin to discuss travel plans.
- February 10 4pm – Deadline to submit nominations for WEA President, WEA Vice President and NEA Director (if candidate would like information included in the WEA RA website/final deadline is on the floor of the WEA RA during the 2nd business session)
- February 16 11:59pm – Deadline to submit an amendment to the WEA Constitution
- February 17 4pm – Deadline for locals to submit their WEA Local Affiliate Delegate/Successor Delegate Election Verification/Credential Forms

**MARCH**
- Attend your UniServ Council’s Mock RA with your local’s WEA RA delegates Learn about any WEA RA-related plans for your UniServ Council’s delegation
- Finalize travel plans
- March 17-18 – WEA Board meeting

**APRIL**
- April 5 11:59pm – Deadline for amendments to Continuing Resolutions
- April 5 11:59pm – Deadline for pre-filed amendments to Standing Rules and Adopted Procedures, and any time after the debate on pre-filed amendments if the WEA Board or the RA body agrees to consideration
- April 5 11:59pm – Deadline for New Business Items
- April 5 11:59pm – Deadline for New Resolutions
- April 12-13 – WEA Board meeting in Spokane
- April 13-15 - WEA RA
- April 14 10am – Deadline for Bylaw Amendments
- Track business submission voting results on the RA business submission dashboard April 14 -
- April 14 (2nd RA Business session) – Deadline for nominations for WEA President, WEA Vice President and NEA State Director
- April 15 – WEA RA online voting – Constitution & Bylaws Amendments, WEA President, WEA Vice President and NEA Director
- Encourage your delegation to take the WEA RA survey
- Encourage your delegation to participate in a WEA RA Focus Group

**MAY**
- May 15 – RA Summary of Actions posted to the website (30 days after adjournment of the WEA RA)
- Review summary and share highlights with your membership