

Update - stay connected

www.lakewashingtonea.org

Sept 28, 2023

1st Pay Day is Tomorrow! Review Your Paycheck



Start the school year off by creating good habits - **review your paycheck every month.** Be sure to check your pay information in [Employee Access](#).

To access your individual pay check: from Employee Access, select “Check History” and follow the steps on our helpful guide [How to Read Your Paycheck - Certificated](#)

For questions on salary placement, retro pay, super contracts, activity stipends and more, **see the email you received on 9/27 from Margo Allen.**

Check out other resources on the LWEA website:

- [current salary and stipend schedules.](#)
- [Know Your Paycheck: our guide to what you will see on your paycheck and what it means.](#)

LWEA Officers and Executive Committee

President:

[Howard Mawhinney](#)
LWEA / 425-822-3388

Vice President:

[Katie Badger](#)
LWEA / 425-822-3388

Primary Rep:

[Patti Cook](#)
Rush / 425-936-2690

Intermediate Rep:

[Rojine Rudio](#)
Red EI / 425-936-2660

Middle School Rep:

[Martha Daman](#)
RSAR/ 425-936-1544

High School Rep:

[ShineMay Woodcock](#)
JHS / 425-936-1600

Specialists Rep:

[Nikole Lalas](#)
RHS / 425-936-1800

Special Services Rep:

[Karyn Taggart](#)
KaMS/ 425-936-2400

Ethnic Minority Rep:

[Michael Finley](#)
RHS/ 425-936-1800



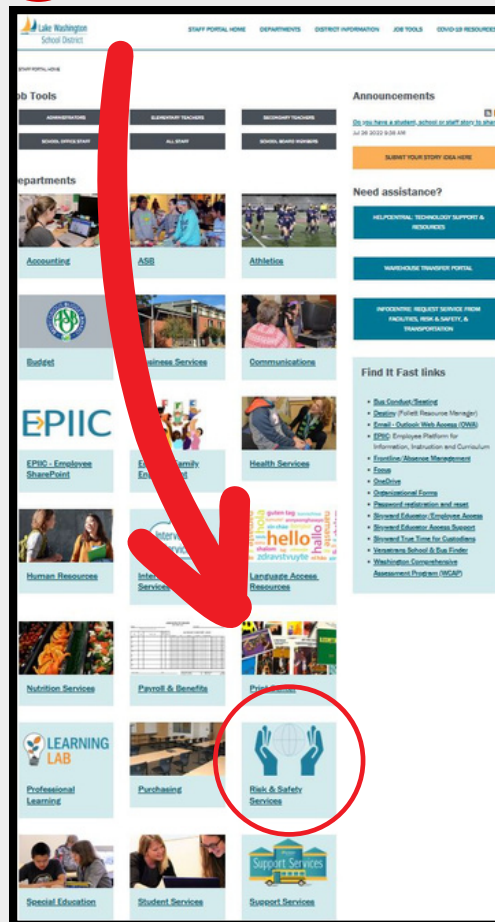
Reporting Injuries and Incidents



Staff who experience an injury or “near miss” incident need to report it using the Incident Reporting Portal.

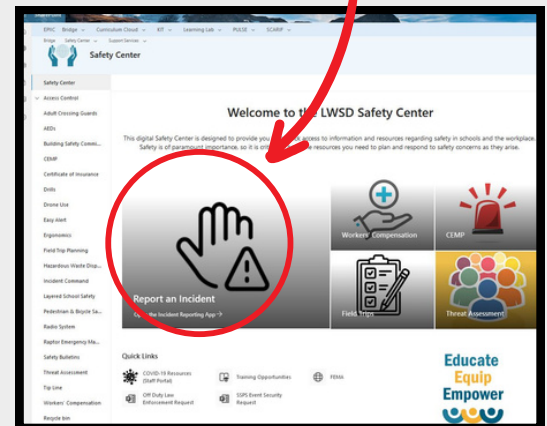
1

On the Portal, select Risk & Safety Services



2

Click on Report an Incident



3

The reporting form has 3 sections

Have a question or concern about incident reporting? Write us at

asklwea@washingtonnea.org

Are You a Nursing Mother?



LWEA and LWSD have collaborated to comply with and clarify the processes for the rules regarding breast feeding in the workplace. The 2019-2020 law, [House Bill 1930](#), “Expression of Breast Milk in the Workplace – Reasonable Accommodation,” provides nursing parents the necessary accommodations.

The law requires the employer to provide:

- Reasonable break time to express breast milk for two years after the child’s birth each time the employee has need to express the milk.
- The employee will be provided a private location, other than a bathroom, if such location exists at the worksite.
- If the worksite does not have a convenient location, the supervisor will work with the employee to identify a convenient location and schedule to accommodate their needs.

To request this accommodation: Employees are responsible for making the request for these accommodations to their administrator/supervisor.

To receive these accommodations: Administrator/supervisor will work to meet the above conditions within a reasonable timeline of the employee’s request.

If you have questions: Reach out to askLWEA@washingtonea.org



SEBB Benefits – Open Enrollment

Open enrollment for SEBB is October 30 through November 20, 2023. Enrollments, changes, and premiums are effective January 1, 2024.

Start your research now and be prepared.

Visit [Prepare for Open Enrollment](#)

to find information regarding:

What
Changes
Can I
Make

Compare
Plans

Premiums

Benefit
Fairs

FSA You
MUST
Enroll
Every Year

**LWSD Benefit Fair will be held on October 25th
from 2:00-6:00PM at the Resource Center**

Marketplace

Ads are run in the Update on a first come, first served basis. All ads must include a home email and/or phone number.

Send directly to **Terri Neely** in the LWEA office.



OCT 10

Exec Committee Mtg

OCT 17

Rep Assembly Mtg



You will receive a Notice of Nominations letter by USPS in Early October

We will be taking nominations for the following positions:

- **LWEA President** - 3 year term beginning July 2024
- **LWEA Vice President** - 3 year term beginning July 2024
- **Delegates for WEA RA**, April 11-13, Spokane WA (Spring Break)
- **Delegates for NEA RA**, July 3-7, Philadelphia, PA

If you know someone you would like to nominate, begin those conversations now. **All delegates must be members in good standing.**



NEA Member Benefits

Your LWEA union membership entitles you to NEA Benefits! Check out all this offers:

NEA Member Benefits

Did You Know?

WEASO is Still Working Without a Contract
WEASO is your LWEA Office Staff

LWEA OFFICE STAFF

Office Manager: Terri Neely
Field Assistant: Diana Wagner
UniServe Rep: Nani Lium



8575 164th Ave NE
Suite 100
Redmond, WA 98052



National Board Certification

Interested in learning more about National Board Certification but don't want to wait until the spring when our LWSD National Board Cohort Facilitators have Informational Sessions? WEA is hosting Informational Sessions this fall. You can find out more and register here:

[National Board Certification](#)

If you want more information about NB in LWSD you can email Julia Vasiliauskas
jvasiliauskas@lwsd.org



When You Need a Little Support

As an LWSD employee, you and your immediate family have access to the district's Employee Assistance Program. This program is a confidential, professional assessment and referral program that is provided for anyone who might be having problems that affect their personal happiness, family relations, overall health, or job performance.

The LWSD has contracted with Bellevue Community Services to provide up to six face-to-face sessions, counseling and consultation sessions per school year. Participation is entirely voluntary and confidential, and neither the District nor your coworkers will have any knowledge of your request for help.

If you could use some assistance, call Bellevue Community Services at 425-454-0616 for an appointment.